Eric L. Price elp4u1975@yahoo.com

1211 Beacon Pointe Drive apt 1211C Greenwood, Indiana 46143 219-628-0924

Well organized individual, that works well under deadlines and stressful situations looking to obtain employment within the customer service/sales field. Strong interpersonal and communications skills, skilled in time management with the ability to multi-task and solve problems. Computer literate including Microsoft office and can learn quickly.

**SKILLS** 

Problem Solving Efficient Result Oriented Team Player

## EDUCATION Lew Wallace Gary, Indiana

Diploma June, 1993

## RELEVANT WORK EXPERIENCE

Describe merchandise and explain use, operation, and care of merchandise Compute sales prices, total purchases and receive and process cash or credit Answer questions regarding the store and its merchandise.

Greet customers and ascertain what each customer wants or needs.

Inventory stock and requisition new stock.

Provide customer service

Answer phones

Appointment setting

## WORK HISTORY

AEROTEK Greenwood, In Operator July - Present Load Machines - Mix Materials - Stock

University Heights Indianapolis, In CNA June 2017 - July 2017 Incontinent Care - Feeding Assistance - Bathe and Dress Residents

My - T - Fresh Indianapolis, In Operations Manager October 2011 – December 2016 Commercial Cleaning (Apartments Clean Outs, Office Buildings)

Mosaic Irving, Tx Asst. Team Lead September 2010 – November 2013 Stock - Inventory - Merchandise - Store Resets

2124 Properties Lafayette, In Property Manager November 2006 - June 2012 Collect Rent - Light Maintenance - Clean Outs