

Ebony Lindsay
19633 Hoyt st
Detroit MI 48205
(248)657-3075
lindsayebony@yahoo.com

September 10, 2017

Dear Hiring Manager,

I have over 5 years experience in upscale retail apparel, shoe and jewelry sales, and am committed to excellent customer service. I have extensive knowledge of the fashion and cosmetics industries. Energetic and outgoing with an innate drive to make sales quota. Retail sales and customer service expert. Consistently meets commission based sales goals. Enjoys helping customers find products to meet their needs. Sales person with a strong background in retail sales, fashion merchandising, stock and customer service support. I am a leader and I am quick at handling problems as they arrive. I believe that I will be a great fit for your organization, and would appreciate the opportunity to interview for this position at your earliest convenience. Please find my resume attached.

I can be reached at the number above or at my email address.

Sincerely,

Ebony Lindsay

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Objective

Utilize my extensive retail experience and passion for customer service.

Key Qualifications

- Over 5 years of extensive experience in a fast-paced retail environment.
- Consistent in achieving store sales quotas over my entire employment span.
- Recognized as a top sales-person in my company.
- 100% on time record.
- Passionate about great customer service through listening, a positive attitude, and prompt followup.
- In depth fashion knowledge
- Basic clerical knowledge
- Approachable
- Dedicated team player
- Excellent time management
- Relationship selling
- Cheerful and energetic
- Team leadership
- Resolution- oriented
- Reliable and dependable
- Mathematical aptitude

Work Experience

Warehouse Worker

Sycreon Auto Warren, MI

July 2016 - Present

- Sequence car parts for Chrysler

Saks Off Fifth

Stock/Men's sales associate

April 2015 - April 2016

- Responsible for routine stocking and pricing and markdowns
- Merchandise new product
- Set store for sales
- Fulfilled direct to customer orders
- Assisted customers in men's department

Forever 21

Visual merchandising

Feb 2016- July 2016

- In charge of plus size floor and mannequin
- In charge of markdowns
- Ran fitting room go back

Nordstrom Somerset

Personal stylist

March 2015-May 2015

- Relationship selling

Nordstrom Partridge Creek
Assistant manager

April 2014- March 2015

- Managed men's clothing and sportswear Increased department's sales by over 20% for the summer season
- Educated and coached my team on selling and product knowledge as well as customer support

Nordstrom Rack
Women's sales associate

August 2011-April 2014

- Fitting room attendant and ran go backs onto the floor
- Assisted with mobile checkout

Education

High School Diploma
Kettering High School

June 2009

Oakland University
Nursing

2010-2011

- Some college credits

References

Available upon request.