

## Quest Merchandiser Mobile Reporting



The Quest Merchandiser Mobile Reporting site is a cross platform application that can be used on any touch screen mobile device with a built in camera and an internet connection.

The Quest Merchandiser Mobile Reporting address is:

[questmerchandiser.com/mobile](http://questmerchandiser.com/mobile)

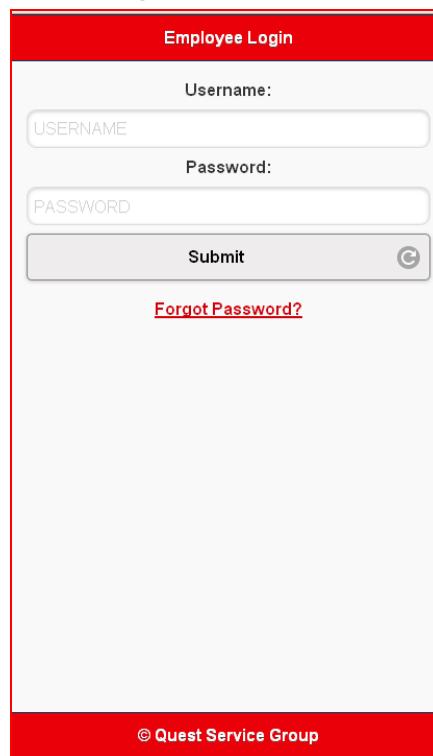
\*It is very important to have a good data signal at the location you are in to submit the report information with photos. If the store has wifi available then it is ideal to connect your mobile device to the wifi in order to ensure fast and accurate transmission of data. Alternatively you may need to open the report prior to entering the store and submit it upon exit if you do not get an adequate signal inside of the store.

Using the QM mobile application eliminates the need for you to print out and fax your call reports as is required by the original system. The managers signature is captured on the call report so all you need to do is answer all of the required questions, attach any photos that are required, and have the manager sign the report on your phone. This will save a lot of time and resources!

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### Login Screen

The Username and Password for Quest Merchandiser Mobile are the same that you use to log into the [questmerchandiser.com](http://questmerchandiser.com) website.

A screenshot of the mobile application's login screen. The screen has a white background with a red header bar at the top containing the text "Employee Login". Below the header, there are two input fields: "Username:" with a placeholder "USERNAME" and "Password:" with a placeholder "PASSWORD". Below these fields is a "Submit" button with a circular refresh icon to its right. Underneath the button is a red link that says "Forgot Password?". At the bottom of the screen, there is a red footer bar with the text "© Quest Service Group".

# Main Menu



Previous Page Link  
(appears on most pages)

Home Page Link  
(appears on every page)

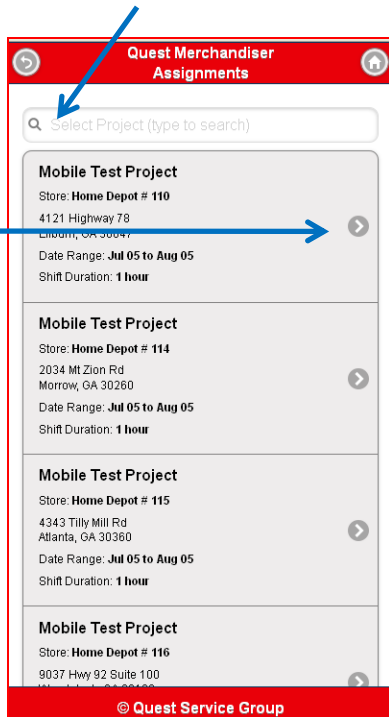
More features  
are being added  
incrementally



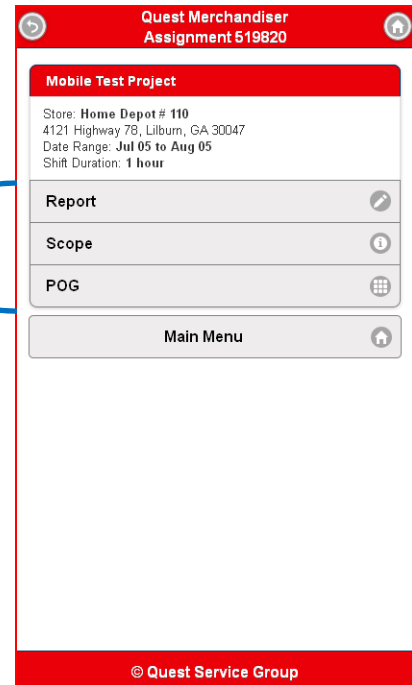
## My Assignments

You can select the project report to complete by scrolling through the list or typing part of the criteria (store #, store name, city, project, ect) in the search box and it will narrow down the list based on your input. Then tap on the project to continue.

Tap on the project to view the reporting options.



Tap on the Scope or POG to view them. Tap on Report to view and complete the report.



# Reporting

The call report now appears on your device after tapping the Report link on the previous screen. Depending on how your device is configured you may be prompted to share your location. Select yes if this occurs.

Tap to take a photo. Depending on your device you will see different options to take or add photos. Some devices may have you select the camera first then take a picture and others may give you the option right away.

Tap to edit time

Tap correct answer

Tap to add text

Thumbnail image will appear to show picture taken/added. Tap the icon again to retake or change the picture.

# Reporting



Quest Merchandiser  
Report # 619820

Mobile Test Project  
Home Depot 110 - Lilburn

Service Date:	Sign In Time:
07/30/2014	07:43 AM

1) Take a before photo of the set. \*

2) Did you pack down product from the overhead? \*

Yes No

+ View Example

8) Full name of the manager signing this report. \*

Comments:\*

Additional information for questions will appear when applicable.

Tapping will show the information.

Mobile Test Project  
Home Depot 110 - Lilburn

Service Date:	Sign In Time:
07/30/2014	07:43 AM

1) Take a before photo of the set. \*

2) Did you pack down product from the overhead? \*

Yes No

- View Example

This is an example

# Managers Signature

8) Full name of the manager signing this report. \*

Comments:\*

Additional Photos (optional)

+ Add Photos

Manager's Signature\*

SIGN HERE

I acknowledge that I have followed all instructions for this shift properly and have spent 1 hour completing all service and reporting requirements for this shift.

© Quest Service Group

The manager will sign the report here. The tip of the finger will yield the best results. If you are using a smaller sized device such as an iPhone you can turn it sideways to get a bigger surface area to sign.

The submit button and option to clear signature will appear once the signature is added.

Comments:\*

Additional Photos (optional)

+ Add Photos

Manager's Signature\*

John Smith

Clear Signature

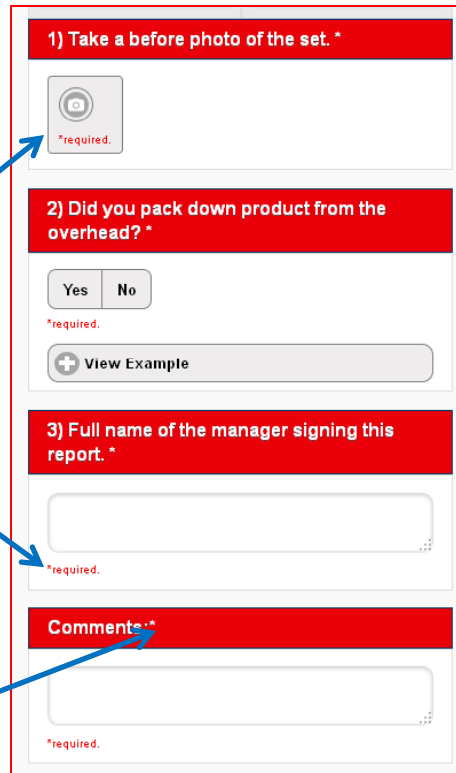
I acknowledge that I have followed all instructions for this shift properly and have spent 1 hour completing all service and reporting requirements for this shift.

Submit

# Reporting

If you have not answered any required questions the report will note which ones need to be filled out by marking them \*required.

You can tell which are required prior to submitting by the asterisk after the question.

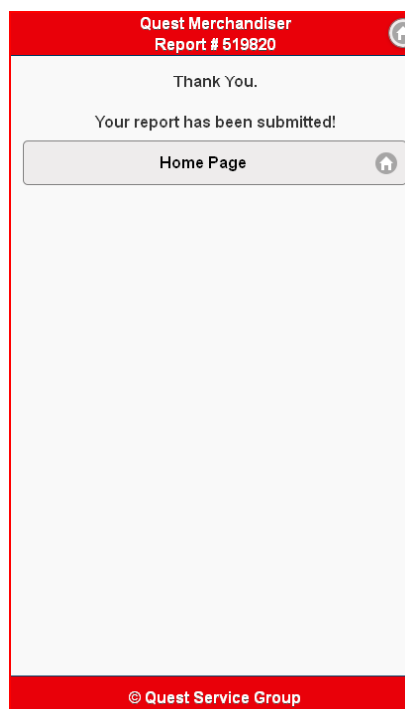


The screenshot shows a mobile reporting form with four sections, each with a red header and an asterisk indicating it is required:

- 1) Take a before photo of the set. \***: Includes a camera icon and the text "\*required." below it.
- 2) Did you pack down product from the overhead? \***: Includes radio buttons for "Yes" and "No", the text "\*required.", and a "View Example" button.
- 3) Full name of the manager signing this report. \***: Includes a text input field and the text "\*required." below it.
- Comments: \***: Includes a text input field and the text "\*required." below it.

Blue arrows point from the explanatory text to the asterisks in each section header.

Once the report has been submitted you will receive confirmation. You do not need to submit a fax or take any further action once your report has been submitted with the mobile application.



The screenshot shows a confirmation screen with a red header containing "Quest Merchandiser" and "Report # 519820". The main content area displays "Thank You." and "Your report has been submitted!". A "Home Page" button with a home icon is visible. The footer contains "© Quest Service Group".